



REGULAR BOARD MEETING

DAYTON COMMUNITY CENTER
Monday, May 11, 2020
6:00 PM

DAYTON COMMUNITY DEVELOPMENT CORPORATION

<https://us02web.zoom.us/j/88113566528> Meeting ID: 881 1356 6528 Phone: +13462487799

REGULAR BOARD MEETING AGENDA

Monday, May 11, 2020 6:00 PM

I. Teleconference Access

- a. Teleconference Access - <https://us02web.zoom.us/j/88113566528> Meeting ID: 881 1356 6528
Phone: +13462487799

2. Call To Order

3. Roll Call

4. Citizen's Forum

5. Public Hearings

- a. It is now _____ pm and I hereby recess the regular session of the May 11, 2020 of the Dayton Community Development Corporation meeting and do hereby open a public hearing to solicit input prior to expending funds not to exceed \$21,000 for economic development purposes for Project Iron Sparrow, a steel fabrication facility to be located in the City of Dayton.

- b. It is now _____ pm and I hereby adjourn this public hearing and do hereby reconvene the May 11, 2020 regular session of the Dayton Community Development Corporation.

6. Consent Items

The purpose of the consent agenda is to streamline an open meeting by approving multiple items with one vote. If the Board desires to discuss an item on the consent agenda, they may do so within the Consent Agenda.

- a. Discussion and possible action on the approval of the minutes of April 13, 2020 Dayton Community Development Corporation Board of Directors Meeting.
- b. Discussion and possible action on the approval of the DCDC February 2020 Financial Statement.
- c. Discussion and possible action on the approval of the DCDC March 2020 Financial Statement.

7. Discussion, possible action, and or direction to Staff regarding the Novel Coronavirus/COVID-19 Pandemic, impact on Dayton Businesses, and ReOpen Texas Protocols.

8. Discussion and Possible Action on Dayton Downtown Improvement Grant Application from Western Auto.

9. Discussion and possible action on an agreement with NearMap to provide aerial imaging mapping services for the City of Dayton.

10. Executive Session - Adjourn into Executive Session

DCDC Board President's Statement:

It is now _____ pm, and I hereby recess this regular session of the Dayton Community Development Corporation meeting and do hereby convene an executive session, said executive session authorized under the following sections of the Texas Government Code:

- a. Section 551.087 deliberation regarding economic development negotiations (Project Iron Sparrow) (Project Cobalt) - to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate in the territory of the governmental body and with which the governmental body is conducting economic development negotiations, and
- b. Section 551.071 Consultation with Attorney.

Closed Executive Session

DCDC Board President's Statement:

The time is now _____ and I hereby close the executive session of the Dayton Community Development Corporation and do hereby reconvene the regular open session.

11. Executive Director's Report

Update on DCDC Activities including: Marketing, Grants, Incentives, DCDC and Community Events or Programs, DCDC Activities and Operations, Retail, Business Attraction, Business Retention and Expansion, Downtown Revitalization, Buildings and Sites, Planning, Strategic Plan Implementation, DCDC Staff Activities.

12. Board President's Report

Update on DCDC Activities including: Marketing, Grants, Incentives, DCDC and Community Events or Programs, DCDC Activities and Operations, Retail, Business Attraction, Business Retention and Expansion, Downtown Revitalization, Buildings and Sites, Planning and Development Projects, Strategic Plan Implementation, DCDC Staff Activities.

13. Report on City Activities

Update on City Activities including: Planning and Development Projects, Legislative, Capital Projects, Finance, Grants, Events, Library, Community Center, Road Projects, Marketing and Communications

14. Requests for Future Agenda Items

15. Adjourn

The Dayton Community Development Corporation reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

If any accommodations for a disability are required, please notify the Administrative Specialist at 936-257.0055 at least two (2) working days prior to the date of the meeting. The building has handicap parking areas and is wheelchair accessible.

I hereby certify that the above shown notice of Meeting of Governing Body of the Dayton Community Development Corporation was posted at the Dayton Community Center and Dayton City Hall, which is readily accessible to the public at all times by <https://us02web.zoom.us/j/88113566528> Meeting ID: 881 1356 6528 Phone: +13462487799.

Ann Marie Miller, Executive Director, DCDC



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion and possible action on the approval of the minutes of April 13, 2020 Dayton Community Development Corporation Board of Directors Meeting.

SUMMARY

Minutes of April 13, 2020 Meeting.

BACKGROUND/HISTORY

STAFF REVIEW AND ANALYSIS

FINANCIAL IMPACT

POSSIBLY ACTIONS

Approve
Amend & Approve
Take No Action

STAFF RECOMMENDATIONS

Approve Minutes As Presented.

ATTACHMENTS:

Description	Type	Upload Date
April 13 2020 DCDC Minutes	Backup Material	5/7/2020

DAYTON COMMUNITY DEVELOPMENT CORPORATION
DAYTON COMMUNITY CENTER 801 S. CLEVELAND, DAYTON, TX 77535
REGULAR BOARD MEETING AGENDA
Monday, April 13, 2020 6:00 PM

1. Teleconference Access

- a. Teleconference Access - <https://us02web.zoom.us/j/575545210> Meeting ID: 575 545 210 Phone: +13462487799

2. Call To Order

Wendell Null called the meeting to order at 6:00 pm.

3. Invocation

Caroline Wadzeck led the invocation.

4. Pledge

The Pledge was not conducted due to the teleconference meeting.

5. Roll Call

Present Members:

Wendell Null – Voting

Nan Headrick - Voting

Tonya Smikal – Voting

C.D. Williams – Voting

Tammy Pratka – Voting

Andy Conner – Advisory

Caroline Wadzeck – Advisory

Dr. Jessica Johnson - Ex-Officio

Theo Melancon - Ex-Officio

Mike Fielder - Legal

Ann Miller –Staff

Jaime Hernandez – Staff

; Absent: Brown, Burress

6. Citizen's Forum

There were no citizen comments.

7. Consent Items

The purpose of the consent agenda is to streamline an open meeting by approving multiple items with one vote. If the Board desires to discuss an item on the consent agenda, they may do so within the Consent Agenda.

- a. Discussion and possible action on the approval of the minutes of March 9, 2020 Dayton Community Development Corporation Board of Directors Meeting.

Tonya Smikal made a motion to to approve the consent agenda items as presented. Tammy Pratka seconded the motion. *Passed.*; Absent: Brown, Burress

8. Discussion and possible action on the approval of a Pandemic Leave Policy.

Executive Director Ann Miller discussed the Pandemic Leave Policy that was adopted by the City of Dayton and recommended DCDC adoption. Tammy Pratka made a motion to to adopt the Pandemic Leave Policy as presented. CD Williams seconded the motion. *Passed.*; Absent: Brown, Burress

9. Discussion, possible action, and or direction to Staff regarding the Novel Coronavirus/COVID-19 Pandemic and the impact on Dayton Businesses.

Executive Director Ann Miller led a discussion about the impact of the COVID-19 Pandemic on Dayton businesses, how DCDC was addressing the needs of these businesses. The Board discussed possible ways to assist businesses and asked questions regarding ongoing communications and outreach between DCDC and the business community. No Action was Taken.

10. Executive Session - Adjourn into Executive Session

- a. Section 551.087 deliberation regarding economic development negotiations (Project Iron Sparrow) (Project Cobalt) - to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate in the territory of the governmental body and with which the governmental body is conducting economic development negotiations, and

Wendell Null recessed the regular meeting and convened an executive session at 6:12 p.m.

- b. Section 551.071 Consultation with Attorney.

Close Executive Session

DCDC Board President's Statement:

The time is now ____ and I hereby close the executive session of the Dayton Community Development Corporation and do hereby reconvene the regular open session.

Wendell Null closed the executive session and reconvened the regular session of the meeting at 6:35 p.m

XI. Action Items

- a. Discussion and possible action on Project Iron Sparrow.

No Action Was Taken.

- b. Discussion and possible action on Project Cobalt.

No Action Was Taken.

12. Executive Director's Report

Ann Miller gave a report on activities of staff during the COVID-19 Pandemic, including procedures for working remotely and updates on employee activities.

13. Board President's Report

Wendell Null gave a brief report on his perspective of the positive actions taken by DCDC and its staff during this time of national crisis.

14. Report on City Activities

City Manager Theo Melancon gave a report of several things, including contract of Citywide Fiber Project, Dayton bond prices and ratings, and the Economic Development Administration Grant Project.

15. Requests for Future Agenda Items

No requests for future agenda items were made.

16. Adjourn

Tonya Smikal made a motion to to adjourn the meeting. Tammy Pratkanis seconded the motion.
Passed.; Absent: Brown, Burress



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion and possible action on the approval of the DCDC February 2020 Financial Statement.

SUMMARY

February 2020 Financial Report

BACKGROUND/HISTORY

Notes on Checks:

#60925 - Taxes for DCDC Owned Property (addressed in escrow)

#90927 - FLOR Group - Contract from Previous Administration for Lead Generation

#60937 - Property Database Website

Notes on Income:

Sales tax revenue increased 37.8% increase over February 2019 revenue..

STAFF REVIEW AND ANALYSIS

FINANCIAL IMPACT

POSSIBLY ACTIONS

Approve

Take No Action

STAFF RECOMMENDATIONS

Approve Financials as presented.

ATTACHMENTS:

Description	Type	Upload Date
February 2020 DCDC Financials	Backup Material	5/6/2020



Dayton, TX

Bank Statement Register

Dayton Community Development Corp
Period 2/1/2020 - 2/29/2020

Bank Statement

Beginning Balance	290,874.13
Plus Debits	1,344,637.60
Less Credits	1,376,278.48
Adjustments	278.85
Ending Balance	259,512.10

General Ledger

Account Balance	255,580.80
Less Outstanding Debits	0.00
Plus Outstanding Credits	3,652.45
Adjustments	278.85
Adjusted Account Balance	259,512.10

Statement Ending Balance	259,512.10
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

600-82-1110 Cash In Bank

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
02/29/2020	INT0000474	Interest	Interest on Account for Feb.	600-82-5412	278.85
Total Adjustments (1)					278.85

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
01/28/2020	<u>Refund from AT&T</u>	Deposit	Refund from AT&T Bill that was paid after	266.32
Total Cleared Deposits (1)				266.32

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/24/2020	<u>60924</u>	Check	DAYTON CHAMBER OF COMMERCE	-15.00
01/24/2020	<u>60925</u>	Check	DAYTON INDEPENDENT SCHOOL DISTRICT	-383.11
01/24/2020	<u>60926</u>	Check	FIELDER & GUNTER ATTORNEYS	-441.15
01/24/2020	<u>60927</u>	Check	iGroupsOnline, Inc.	-5,000.00
01/24/2020	<u>60928</u>	Check	LIBERTY COUNTY	-682.13
01/24/2020	<u>60929</u>	Check	OFFICE DEPOT	-77.69
01/24/2020	<u>60931</u>	Check	REAL MASSIVE, INC.	-166.67
01/31/2020	<u>60932</u>	Check	UNITED STATES TREASURY	-294.00
02/11/2020	<u>60934</u>	Check	DAYTON CHAMBER OF COMMERCE	-365.00
02/11/2020	<u>60936</u>	Check	DAYTON VOLUNTEER FIRE DEPARTMENT	-500.00
02/11/2020	<u>60937</u>	Check	GIS PLANNING, INC.	-9,000.00

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
02/11/2020	<u>60938</u>	Check	OFFICE DEPOT	-281.99
Total Cleared Checks (12)				-17,206.74

Cleared Other

Item Date	Reference	Item Type	Description	Amount
09/30/2018	<u>MISC0000172</u>	Miscellaneous	to record FY18 ending audit AJE#1-33	167,091.24
09/30/2018	<u>MISC0000182</u>	Miscellaneous	to balance to final FY18 Audit	-1,344,371.28
09/30/2018	<u>MISC0000186</u>	Miscellaneous	to balance to final FY18 Audit	1,177,280.04
01/31/2020	<u>DFT0000563</u>	Bank Draft	UNITED STATES TREASURY	-2,027.42
02/14/2020	<u>DFT0000568</u>	EFT	Payroll EFT	-5,180.67
02/14/2020	<u>DFT0000660</u>	Bank Draft	UNITED STATES TREASURY	-2,020.83
02/28/2020	<u>DFT0000591</u>	EFT	Payroll EFT	-5,471.54
Total Cleared Other (7)				-14,700.46

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<u>60914</u>	Check	Jaime Hernandez	-46.69
12/31/2019	<u>60916</u>	Check	MIKE'S BBQ & CATFISH	-596.40
02/11/2020	<u>60935</u>	Check	DAYTON ROTARY CLUB	-180.00
02/11/2020	<u>60939</u>	Check	REAL MASSIVE, INC.	-166.67
02/11/2020	<u>60940</u>	Check	TEXAS ECONOMIC DEVELOPMENT COUNCI	-525.00
Total Outstanding Checks (5)				-1,514.76

Outstanding Other

Item Date	Reference	Item Type	Description	Amount
02/28/2020	<u>DFT0000592</u>	Bank Draft	UNITED STATES TREASURY	-2,137.69
Total Outstanding Other (1)				-2,137.69



Dayton, TX

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft	3	-2,137.69	-4,048.25	-6,185.94
Check	17	-1,514.76	-17,206.74	-18,721.50
Deposit	1	0.00	266.32	266.32
EFT	2	0.00	-10,652.21	-10,652.21
Miscellaneous	3	0.00	0.00	0.00
		-3,652.45	-31,640.88	-35,293.33



PO BOX 10109
1900 SAM HOUSTON AVE
LIBERTY, TX 77575

RETURN SERVICE REQUESTED

>000754 3979653 0001 092291 10Z

DAYTON COMMUNITY DEVELOPMENT
CORPORATION
C/O THE CITY OF DAYTON
117 COOK ST
DAYTON TX 77535-2605



February 2020

Reporting Activity 02/01 - 02/28

Page 1 of 6

Managing Your Accounts

	Contact Us At	First Liberty National Bank
	Call Center	(936) 336-6471
	Tele-Banking	(888) 336-5290
	Online Banking	www.flnb.com
	Mailing Address	P.O. Box 10109 Liberty, TX 77575

Summary of Accounts

Account Type	Account Number	Ending Balance
NOW PUBLIC FUND	96822	\$259,512.10

NOW PUBLIC FUND - 96822

Account Summary

Date	Description	Amount
02/01/2020	Beginning Balance	\$290,874.13
	16 Debit(s) This Period	\$31,907.20
	2 Credit(s) This Period	\$545.17
02/28/2020	Ending Balance	\$259,512.10

Interest Summary

Description	Amount
Interest Earned From 02/01/2020 Through 02/28/2020	
Annual Percentage Yield Earned	1.32%
Interest Days	28
Interest Earned	\$278.85
Interest Paid This Period	\$278.85
Interest Paid Year-to-Date	\$642.43
Interest Withheld Year-to-Date	\$0.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
60924	02/03/2020	\$15.00	60928	02/13/2020	\$682.13	60934*	02/14/2020	\$365.00
60925	02/13/2020	\$383.11	60929	02/03/2020	\$77.69	60936*	02/14/2020	\$500.00
60926	02/07/2020	\$441.15	60931*	02/05/2020	\$166.67	60937	02/21/2020	\$9,000.00
60927	02/04/2020	\$5,000.00	60932	02/06/2020	\$294.00	60938	02/21/2020	\$281.99

* Indicates skipped check number

Electronic Debits

Date	Description	Amount
02/03/2020	IRS USATAXPYMT 270043424167885	-\$2,027.42
02/14/2020	DAYTON COMMUNITY PPDPAAYROLL XXXXX0550	-\$5,180.67
02/18/2020	IRS USATAXPYMT 270044981524084	-\$2,020.83
02/28/2020	DAYTON COMMUNITY PPDPAAYROLL XXXXX0550	-\$5,471.54

Deposits

Date	Description	Amount
02/03/2020	DEPOSIT	\$266.32



0000/1000 005000 25/100 0574/46 45/00

**February 2020**

Reporting Activity 02/01 - 02/28

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NOW PUBLIC FUND - 96822 (continued)**Other Credits**

Date	Description	Amount
02/28/2020	INTEREST AT 1.3148 %	\$278.85

Daily Balances

Date	Amount	Date	Amount	Date	Amount
02/03/2020	\$289,020.34	02/07/2020	\$283,118.52	02/21/2020	\$264,704.79
02/04/2020	\$284,020.34	02/13/2020	\$282,053.28	02/28/2020	\$259,512.10
02/05/2020	\$283,853.67	02/14/2020	\$276,007.61		
02/06/2020	\$283,559.67	02/18/2020	\$273,986.78		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date	Previous year-to-date
Total Overdraft Fees	\$0.00	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00	\$0.00

E000/2000 503500 634700 634646 4500



February 2020

Reporting Activity 02/01 - 02/28

Page 5 of 6

DAYTON COMMUNITY DEVELOPMENT
401 S. C. Campbell Street
Dayton, IL 62755
(908) 247-9638

First Liberty National Bank
Dayton, IL

60938

DATE: 02/21/2020

AMOUNT: \$281.99

TO: DAYTON COMMUNITY DEVELOPMENT
PO BOX 80040
CHICAGO, IL 60680-1540

FROM: [Signature]

MEMO: [Signature]

⑆60938⑆ 4113116056⑆ 096822⑆

#60938

02/21/2020

\$281.99

00754 3979653 00154 003507 0003/0003



Dayton, TX

Check Report

By Check Number

Date Range: 02/01/2020 - 02/29/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: DCDC-Dayton Community Development Corporation						
02-16	DAYTON CHAMBER OF COMMERCE	02/11/2020	Regular	0.00	365.00	60934
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>49682</u>	Invoice	02/05/2020	Chamber Luncheon 1 Ticket	0.00	15.00	
	<u>600-82-6215</u>		Dues, Subscriptions & Me		15.00	
<u>49692</u>	Invoice	02/05/2020	2020 Annual Banquet Table	0.00	350.00	
	<u>600-82-6422</u>		Promotion & Hospitality		350.00	
02-113	DAYTON ROTARY CLUB	02/11/2020	Regular	0.00	180.00	60935
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>20200204</u>	Invoice	02/04/2020	Annual Gumbo Luncheon Tickets (18)	0.00	180.00	
	<u>600-82-6422</u>		Promotion & Hospitality		180.00	
02-285	DAYTON VOLUNTEER FIRE DEPARTMENT	02/11/2020	Regular	0.00	500.00	60936
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>20200125</u>	Invoice	01/25/2020	VIP Table at Boots and Bullets	0.00	500.00	
	<u>600-82-6422</u>		Promotion & Hospitality		500.00	
02-248	GIS PLANNING, INC.	02/11/2020	Regular	0.00	9,000.00	60937
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>2120673443</u>	Invoice	12/17/2019	Jan.-Dec. 2020 DCDC Zoom Prospector Re	0.00	9,000.00	
	<u>600-82-6450</u>		Professional Services/Con		9,000.00	
02-224	OFFICE DEPOT	02/11/2020	Regular	0.00	281.99	60938
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>398748141001</u>	Invoice	11/05/2019	Supplies for Technology for DCDC Employ	0.00	281.99	
	<u>600-82-6320</u>		Supplies & Materials		281.99	
02-288	REAL MASSIVE, INC.	02/11/2020	Regular	0.00	166.67	60939
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV2019-10124</u>	Invoice	02/01/2020	Data Export Services for Feb. 2020	0.00	166.67	
	<u>600-82-6450</u>		Professional Services/Con		166.67	
02-96	TEXAS ECONOMIC DEVELOPMENT COUNCIL	02/11/2020	Regular	0.00	525.00	60940

Check Report

Date Range: 02/01/2020 - 02/29/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: DCDC-PY-DCDC Payroll AP Activi						
02-198	UNITED STATES TREASURY	02/28/2020	Bank Draft	0.00	2,137.69	DFT0000592
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0016257</u>	Invoice	02/28/2020	FEDERAL WITHHOLDING	0.00	978.17	
<u>600-82-2151</u>	Federal Income Tax	FEDERAL WITHHOLDING	978.17			
<u>INV0016258</u>	Invoice	02/28/2020	SOCIAL SECURITY	0.00	939.76	
<u>600-82-2152</u>	FICA Taxes Payable	SOCIAL SECURITY	939.76			
<u>INV0016260</u>	Invoice	02/28/2020	MEDICARE	0.00	219.76	
<u>600-82-2166</u>	Medicare	MEDICARE	219.76			
02-198	UNITED STATES TREASURY	02/14/2020	Bank Draft	0.00	2,020.83	DFT0000660
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0015648</u>	Invoice	02/14/2020	FEDERAL WITHHOLDING	0.00	923.31	
<u>600-82-2151</u>	Federal Income Tax	FEDERAL WITHHOLDING	923.31			
<u>INV0015649</u>	Invoice	02/14/2020	SOCIAL SECURITY	0.00	889.50	
<u>600-82-2152</u>	FICA Taxes Payable	SOCIAL SECURITY	889.50			
<u>INV0015651</u>	Invoice	02/14/2020	MEDICARE	0.00	208.02	
<u>600-82-2166</u>	Medicare	MEDICARE	208.02			

Bank Code DCDC-PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	2	0.00	4,158.52
EFT's	0	0	0.00	0.00
	6	2	0.00	4,158.52



Dayton, TX

Expense Approval Report

By Fund

Payment Dates 02/01/2020 - 02/29/2020

Payment Number	Vendor Name	Payment Date	Description (Item)	Account Number	Amount
Fund: 600 - Dayton Community Development Corp					
60938	OFFICE DEPOT	02/11/2020	Supplies for Technology for D	600-82-6320	281.99
60937	GIS PLANNING, INC.	02/11/2020	Jan.-Dec. 2020 DCDC Zoom Pr	600-82-6450	9,000.00
60936	DAYTON VOLUNTEER FIRE DEP	02/11/2020	VIP Table at Boots and Bullets	600-82-6422	500.00
60940	TEXAS ECONOMIC DEVELOPM	02/11/2020	TEDC Annual Membership for	600-82-6215	525.00
60939	REAL MASSIVE, INC.	02/11/2020	Data Export Services for Feb.	600-82-6450	166.67
60935	DAYTON ROTARY CLUB	02/11/2020	Annual Gumbo Luncheon Tick	600-82-6422	180.00
60934	DAYTON CHAMBER OF COMM	02/11/2020	Chamber Luncheon 1 Ticket	600-82-6215	15.00
60934	DAYTON CHAMBER OF COMM	02/11/2020	2020 Annual Banquet Table	600-82-6422	350.00
DFT0000660	UNITED STATES TREASURY	02/14/2020	FEDERAL WITHHOLDING	600-82-2151	923.31
DFT0000660	UNITED STATES TREASURY	02/14/2020	SOCIAL SECURITY	600-82-2152	889.50
DFT0000660	UNITED STATES TREASURY	02/14/2020	MEDICARE	600-82-2166	208.02
DFT0000592	UNITED STATES TREASURY	02/28/2020	FEDERAL WITHHOLDING	600-82-2151	978.17
DFT0000592	UNITED STATES TREASURY	02/28/2020	SOCIAL SECURITY	600-82-2152	939.76
DFT0000592	UNITED STATES TREASURY	02/28/2020	MEDICARE	600-82-2166	219.76
Fund 600 - Dayton Community Development Corp Total:					15,177.18
Grand Total:					15,177.18



DAYTON TEXAS

Dayton, TX

Cash Analysis Report













Account Summary

Date Range: 02/01/2020 - 02/29/2020

	Beginning Balance	Bank Drafts	Checks	Deposits	EFTs	SVC Charges	Interest	Misc / None	Net Change	Ending Balance	Avg Daily Bal
600 - Dayton Community Development Corp	281,410.19	-4,158.52	-11,018.66	0.00	-10,652.21	0.00	278.85	0.00	-25,550.54	255,859.65	269,702.67
600-82-1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1111	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1114	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1115	515,229.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	515,229.01	515,229.01
600-82-1129	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 600 Total:	796,639.20	-4,158.52	-11,018.66	0.00	-10,652.21	0.00	278.85	0.00	-25,550.54	771,088.66	

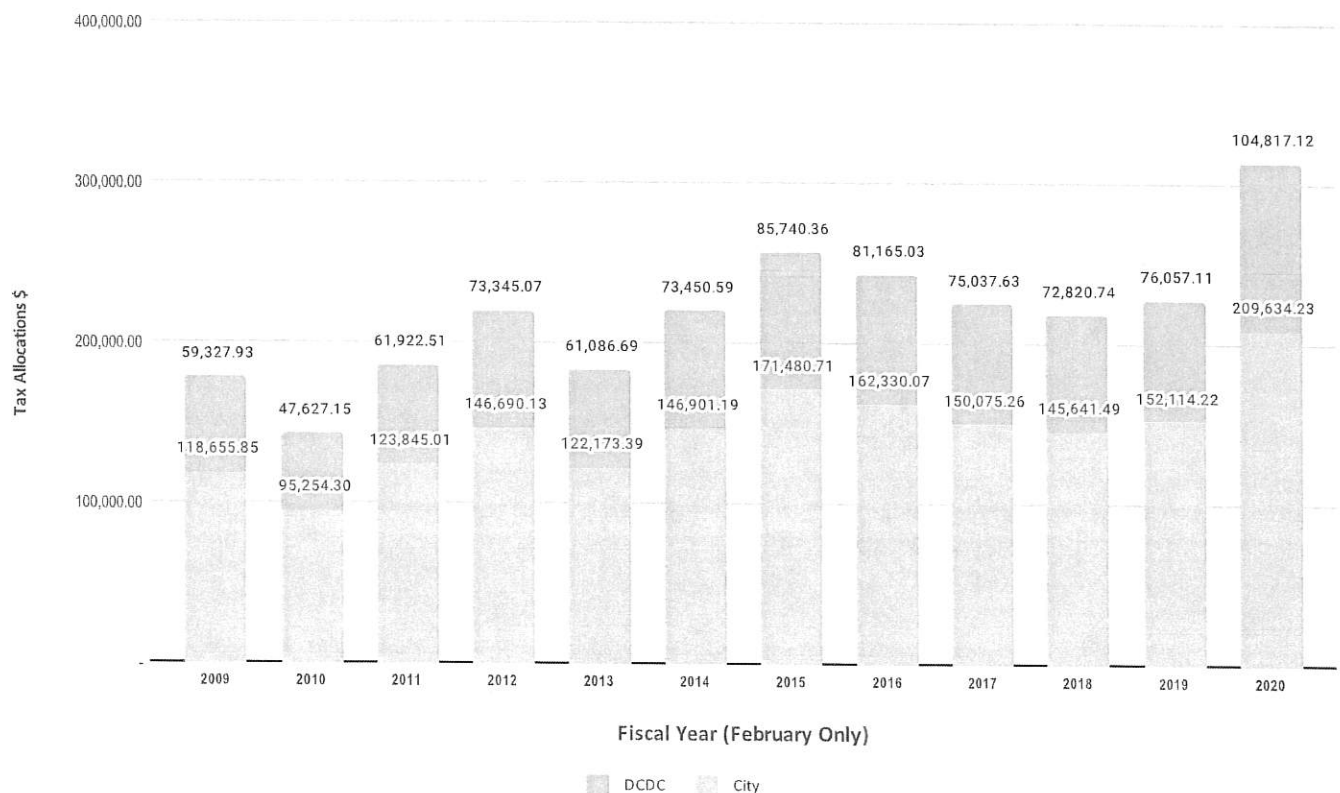
Sales Tax Collections Received in February for December

FEBRUARY TOTAL (Historical)

Fiscal Year	City	DCDC	Total Period Collections	% Increase /Decrease	YTD	% Increase /Decrease	Annual Trend
2009	118,655.85	59,327.93	177,983.78	-6.1%	418,821.32	11.0%	
2010	95,254.30	47,627.15	142,881.45	-19.7%	287,368.87	-31.4%	
2011	123,845.01	61,922.51	185,767.52	30.0%	350,035.02	21.8%	
2012	146,690.13	73,345.07	220,035.20	18.4%	470,762.72	34.5%	
2013	122,173.39	61,086.69	183,260.08	-16.7%	475,654.14	1.0%	
2014	146,901.19	73,450.59	220,351.78	20.2%	527,674.06	10.9%	
2015	171,480.71	85,740.36	257,221.07	16.7%	752,368.34	42.6%	
2016	162,330.07	81,165.03	243,495.10	-5.3%	572,880.80	-23.9%	
2017	150,075.26	75,037.63	225,112.89	-7.5%	526,694.65	-8.1%	
2018	145,641.49	72,820.74	218,462.23	-3.0%	555,053.64	5.4%	
2019	152,114.22	76,057.11	228,171.33	4.4%	603,949.10	8.8%	
2020	209,634.23	104,817.12	314,451.35	37.8%	689,165.13	14.1%	

Source: <https://mactexas.com/IssuerAccess/SalesTaxCharts/SalesTaxCharts/100682/1011467?page=1>

December Collections Received in FEBRUARY - Sales Tax Allocations by Year



	City	DCDC	Total
FY 20 Budget	1,733,184	866,592	2,599,776

	City	DCDC	Total
FY20 Updated Projection	1,535,601	767,801	2,303,402



Budget Change	(197,583)	(98,791)	(296,374)
	-11.4%		



Dayton, TX

Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 02/29/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - Dayton Community Development Corp							
Revenue							
<u>600-82-5115</u>	Sales & Use Tax	849,600.00	849,600.00	104,817.12	229,721.72	-619,878.28	72.96 %
<u>600-82-5412</u>	Interest	17,000.00	17,000.00	278.85	3,638.60	-13,361.40	78.60 %
	Revenue Total:	866,600.00	866,600.00	105,095.97	233,360.32	-633,239.68	73.07 %
Expense							
<u>600-82-6102</u>	Salaries	252,253.00	252,253.00	14,785.60	92,178.55	160,074.45	63.46 %
<u>600-82-6103</u>	Merit Pay Increases	1,562.00	1,562.00	0.00	0.00	1,562.00	100.00 %
<u>600-82-6104</u>	Payroll Taxes	25,381.00	25,381.00	1,170.35	7,249.17	18,131.83	71.44 %
<u>600-82-6106</u>	Workman' Comp	0.00	0.00	0.00	573.42	-573.42	0.00 %
<u>600-82-6108</u>	Employee Insurance	46,000.00	46,000.00	3,301.50	17,651.31	28,348.69	61.63 %
<u>600-82-6110</u>	Retirement	19,366.00	19,366.00	1,057.17	6,763.80	12,602.20	65.07 %
<u>600-82-6118</u>	Auto & Travel	11,000.00	11,000.00	0.00	2,160.15	8,839.85	80.36 %
<u>600-82-6150</u>	Training	10,850.00	10,850.00	0.00	1,875.50	8,974.50	82.71 %
<u>600-82-6153</u>	Lodging	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<u>600-82-6210</u>	Publications	4,550.00	4,550.00	0.00	0.00	4,550.00	100.00 %
<u>600-82-6215</u>	Dues, Subscriptions & Membership	5,000.00	5,000.00	15.00	3,765.00	1,235.00	24.70 %
<u>600-82-6311</u>	Board Expenses	5,000.00	5,000.00	0.00	6,225.37	-1,225.37	-24.51 %
<u>600-82-6320</u>	Supplies & Materials	18,100.00	18,100.00	51.56	5,767.78	12,332.22	68.13 %
<u>600-82-6330</u>	Telecommunications	4,000.00	4,000.00	0.00	-253.87	4,253.87	106.35 %
<u>600-82-6331</u>	Postage	150.00	150.00	0.00	0.00	150.00	100.00 %
<u>600-82-6350</u>	IT Software, Services, & Support	0.00	0.00	0.00	5,610.00	-5,610.00	0.00 %
<u>600-82-6410</u>	Audit & Accounting	2,600.00	2,600.00	0.00	200.00	2,400.00	92.31 %
<u>600-82-6415</u>	Insurance	800.00	800.00	0.00	0.00	800.00	100.00 %
<u>600-82-6420</u>	Legal	20,000.00	20,000.00	1,185.00	1,626.15	18,373.85	91.87 %
<u>600-82-6421</u>	Grants & Incentives	242,500.00	242,500.00	0.00	70,000.00	172,500.00	71.13 %
<u>600-82-6422</u>	Promotion & Hospitality	52,500.00	52,500.00	530.00	2,050.00	50,450.00	96.10 %
<u>600-82-6450</u>	Professional Services/Consultant	64,500.00	64,500.00	166.67	20,565.99	43,934.01	68.11 %
<u>600-82-6510</u>	Parts, Repairs & Maint	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>600-82-6518</u>	Lease Payments	17,000.00	17,000.00	310.46	2,536.74	14,463.26	85.08 %
<u>600-82-6810</u>	Capital Outlay	0.00	0.00	0.00	743,773.72	-743,773.72	0.00 %
<u>600-82-6852</u>	Misc - Unallocated Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
	Expense Total:	808,112.00	808,112.00	22,573.31	990,318.78	-182,206.78	-22.55 %
Fund: 600 - Dayton Community Development Corp Surplus (Deficit)		58,488.00	58,488.00	82,522.66	-756,958.46	-815,446.46	1,394.21 %
Report Surplus (Deficit):		58,488.00	58,488.00	82,522.66	-756,958.46	-815,446.46	1,394.21 %



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion and possible action on the approval of the DCDC March 2020 Financial Statement.

SUMMARY

March 2020 DCDC Financials

BACKGROUND/HISTORY

Notes on Checks:

#60941 - Basic ED Course Per Diem & Mileage

#90942 - Payment of Invoice for Board Member Chromebook

Notes on Income:

Sales tax revenue increased 8.4% increase over March 2019 revenue.

STAFF REVIEW AND ANALYSIS

FINANCIAL IMPACT

POSSIBLY ACTIONS

Approve

Take No Action

STAFF RECOMMENDATIONS

Approve Financials as presented.

ATTACHMENTS:

Description

March 2020 DCDC Financials

Type

Backup Material

Upload Date

5/6/2020



Dayton, TX

Bank Statement Register

Dayton Community Development Corp

Period 3/1/2020 - 3/31/2020

Bank Statement

General Ledger

Beginning Balance	259,512.10	Account Balance	530,026.92
Plus Debits	292,568.79	Less Outstanding Debits	0.00
Less Credits	19,287.78	Plus Outstanding Credits	2,766.19
Adjustments	111.44	Adjustments	111.44
Ending Balance	532,904.55	Adjusted Account Balance	532,904.55

Statement Ending Balance	532,904.55
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

600-82-1110 Cash In Bank

Adjustments

Item Date	Reference	Item Type	Description	Offsetting Account Number	Amount
03/31/2020	INT0000475	Interest	Interest on Account for March	600-82-5412	111.44
Total Adjustments (1)					111.44

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
03/10/2020	<u>Sales Tax Collectio</u>	Deposit	Sales Tax Collection in Dec for Oct., Jan. for	229,721.72
03/13/2020	<u>Sales Tax Collectio</u>	Deposit	Sales Tax Collection in March for January	62,334.07
03/31/2020	<u>Refund for J. Hern</u>	Deposit	Refund for J. Hernandez for Travel to train	513.00
Total Cleared Deposits (3)				292,568.79

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<u>60914</u>	Check	Jaime Hernandez	-46.69
02/11/2020	<u>60935</u>	Check	DAYTON ROTARY CLUB	-180.00
02/11/2020	<u>60940</u>	Check	TEXAS ECONOMIC DEVELOPMENT COUNCI	-525.00
03/06/2020	<u>60941</u>	Check	Jaime Hernandez	-455.46
03/18/2020	<u>60942</u>	Check	DELL MARKETING L.P.	-256.19
03/23/2020	<u>60943</u>	Check	CANON FINANCIAL SERVICES, INC.	-362.02

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
03/23/2020	<u>60946</u>	Check	REAL MASSIVE, INC.	-166.67
Total Cleared Checks (7)				-1,992.03

Cleared Other

Item Date	Reference	Item Type	Description	Amount
02/28/2020	<u>DFT0000592</u>	Bank Draft	UNITED STATES TREASURY	-2,137.69
03/13/2020	<u>DFT0000598</u>	EFT	Payroll EFT	-5,427.03
03/16/2020	<u>DFT0000610</u>	Bank Draft	UNITED STATES TREASURY	-2,121.79
03/27/2020	<u>DFT0000611</u>	EFT	Payroll EFT	-5,471.55
03/27/2020	<u>DFT0000622</u>	Bank Draft	UNITED STATES TREASURY	-2,137.69
Total Cleared Other (5)				-17,295.75

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
12/31/2019	<u>60916</u>	Check	MIKE'S BBQ & CATFISH	-596.40
02/11/2020	<u>60939</u>	Check	REAL MASSIVE, INC.	-166.67
03/23/2020	<u>60944</u>	Check	FIELDER & GUNTER ATTORNEYS	-1,740.00
03/23/2020	<u>60945</u>	Check	Jaime Hernandez	-263.12
Total Outstanding Checks (4)				-2,766.19



Dayton, TX

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft	3	0.00	-6,397.17	-6,397.17
Check	11	-2,766.19	-1,992.03	-4,758.22
Deposit	3	0.00	292,568.79	292,568.79
EFT	2	0.00	-10,898.58	-10,898.58
		-2,766.19	273,281.01	270,514.82



PO BOX 10109
1900 SAM HOUSTON AVE
LIBERTY, TX 77575

RETURN SERVICE REQUESTED

>000474 4097945 0001 092291 10Z

DAYTON COMMUNITY DEVELOPMENT
CORPORATION
C/O THE CITY OF DAYTON
117 COOK ST
DAYTON TX 77535-2605



March 2020

Reporting Activity 02/29 - 03/31

Page 1 of 4

Managing Your Accounts

	Contact Us At	First Liberty National Bank
	Call Center	(936) 336-6471
	Tele-Banking	(888) 336-5290
	Online Banking	www.flnb.com
	Mailing Address	P.O. Box 10109 Liberty, TX 77575

Summary of Accounts

Account Type	Account Number	Ending Balance
NOW PUBLIC FUND	96822	\$532,904.55

NOW PUBLIC FUND - 96822

Account Summary

Date	Description	Amount
02/29/2020	Beginning Balance	\$259,512.10
	12 Debit(s) This Period	\$19,287.78
	4 Credit(s) This Period	\$292,680.23
03/31/2020	Ending Balance	\$532,904.55

Interest Summary

Description	Amount
Interest Earned From 02/29/2020 Through 03/31/2020	
Annual Percentage Yield Earned	0.43%
Interest Days	32
Interest Earned	\$111.44
Interest Paid This Period	\$111.44
Interest Paid Year-to-Date	\$753.87
Interest Withheld Year-to-Date	\$0.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
60914	03/09/2020	\$46.69	60941	03/09/2020	\$455.46	60946*	03/31/2020	\$166.67
60935*	03/26/2020	\$180.00	60942	03/26/2020	\$256.19			
60940*	03/02/2020	\$525.00	60943	03/30/2020	\$362.02			

* Indicates skipped check number

Electronic Debits

Date	Description	Amount
03/02/2020	IRS USATAXPYMT 270046220087102	-\$2,137.69
03/13/2020	DAYTON COMMUNITY PPDPAAYROLL XXXXX0550	-\$5,427.03
03/17/2020	IRS USATAXPYMT 270047792031430	-\$2,121.79
03/27/2020	DAYTON COMMUNITY PPDPAAYROLL XXXXX0550	-\$5,471.55
03/30/2020	IRS USATAXPYMT 270049082612019	-\$2,137.69

Deposits

Date	Description	Amount
03/27/2020	DEPOSIT	\$62,334.07
03/27/2020	DEPOSIT	\$229,721.72



00474 4097945 000946 001895 0001/0002

NOW PUBLIC FUND - 96822 (continued)

Deposits (continued)

Date	Description	Amount
03/31/2020	DEPOSIT # 1082091	\$513.00

Other Credits

Date	Description	Amount
03/31/2020	INTEREST AT .4280 %	\$111.44

Daily Balances

Date	Amount	Date	Amount	Date	Amount
03/02/2020	\$256,849.41	03/17/2020	\$248,798.44	03/30/2020	\$532,446.78
03/09/2020	\$256,347.26	03/26/2020	\$248,362.25	03/31/2020	\$532,904.55
03/13/2020	\$250,920.23	03/27/2020	\$534,946.49		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: DCDC-Dayton Community Development Corporation						
02-278	Jaime Hernandez	03/06/2020	Regular	0.00	455.46	60941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>20200122</u>	Invoice	03/06/2020	TEDC Training - BEDC-San Antonio J. Hern	0.00	455.46	
<u>600-82-6118</u>	Auto & Travel		TEDC Training - BEDC-San Anton		455.46	
02-203	DELL MARKETING L.P.	03/18/2020	Regular	0.00	256.19	60942
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>10358798053</u>	Invoice	12/04/2019	DELL- Inspiron Chromebook 11i 3000 2IN	0.00	256.19	
<u>600-82-6311</u>	Board Expenses		Inspiron Chromebook 11i 3000		256.19	
02-221	CANON FINANCIAL SERVICES, INC.	03/23/2020	Regular	0.00	362.02	60943
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>21097806</u>	Invoice	02/11/2020	Monthly Lease and Metered Services Feb.	0.00	362.02	
<u>600-82-6320</u>	Supplies & Materials		Monthly Lease and Metered Ser		51.56	
<u>600-82-6518</u>	Lease Payments		Monthly Lease and Metered Ser		310.46	
02-14	FIELDER & GUNTER ATTORNEYS	03/23/2020	Regular	0.00	1,740.00	60944
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>20200210</u>	Invoice	02/10/2020	Monthly Fees For Jan. 2020 Meetings	0.00	1,185.00	
<u>600-82-6420</u>	Legal		Monthly Fees For Jan. 2020 Me		1,185.00	
<u>20200310</u>	Invoice	03/10/2020	Monthly Charges for Feb. 2020 Meetings	0.00	555.00	
<u>600-82-6420</u>	Legal		Monthly Charges for Feb. 2020		555.00	
02-278	Jaime Hernandez	03/23/2020	Regular	0.00	263.12	60945
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>20200305</u>	Invoice	03/05/2020	Miles to CDI Training Year 2 -Woodlands L	0.00	263.12	
<u>600-82-6118</u>	Auto & Travel		Miles to CDI Training Year 2 -W		263.12	
02-288	REAL MASSIVE, INC.	03/23/2020	Regular	0.00	166.67	60946
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV2019-10125</u>	Invoice	03/01/2020	Data Export Services for March 2020	0.00	166.67	
<u>600-82-6450</u>	Professional Services/Con		Data Export Services for March		166.67	

Bank Code DCDC Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	6	0.00	3,243.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	6	0.00	3,243.46

Check Report

Date Range: 03/01/2020 - 03/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: DCDC-PY-DCDC Payroll AP Activiy						
02-198	UNITED STATES TREASURY	03/16/2020	Bank Draft	0.00	2,121.79	DFT0000610
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0016275</u>	Invoice	03/13/2020	FEDERAL WITHHOLDING	0.00	971.47	
<u>600-82-2151</u>	Federal Income Tax	FEDERAL WITHHOLDING	971.47			
<u>INV0016276</u>	Invoice	03/13/2020	SOCIAL SECURITY	0.00	932.30	
<u>600-82-2152</u>	FICA Taxes Payable	SOCIAL SECURITY	932.30			
<u>INV0016278</u>	Invoice	03/13/2020	MEDICARE	0.00	218.02	
<u>600-82-2166</u>	Medicare	MEDICARE	218.02			
02-198	UNITED STATES TREASURY	03/27/2020	Bank Draft	0.00	2,137.69	DFT0000622
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0016602</u>	Invoice	03/27/2020	FEDERAL WITHHOLDING	0.00	978.17	
<u>600-82-2151</u>	Federal Income Tax	FEDERAL WITHHOLDING	978.17			
<u>INV0016603</u>	Invoice	03/27/2020	SOCIAL SECURITY	0.00	939.76	
<u>600-82-2152</u>	FICA Taxes Payable	SOCIAL SECURITY	939.76			
<u>INV0016605</u>	Invoice	03/27/2020	MEDICARE	0.00	219.76	
<u>600-82-2166</u>	Medicare	MEDICARE	219.76			

Bank Code DCDC-PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	6	2	0.00	4,259.48
EFT's	0	0	0.00	0.00
	6	2	0.00	4,259.48



Dayton, TX

DAYTON TEXAS

Cash Analysis Report

Account Summary

Date Range: 03/01/2020 - 03/31/2020

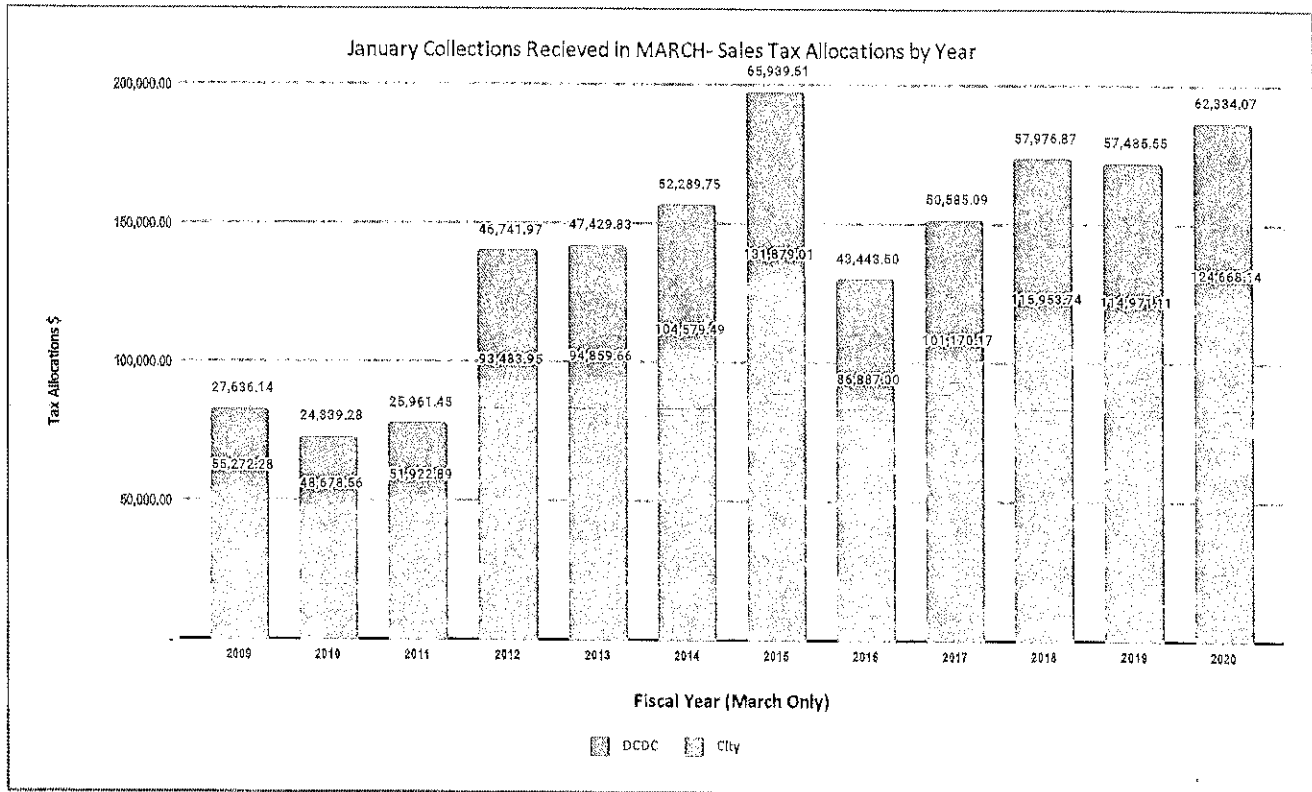
	Beginning Balance	Bank Drafts	Checks	Deposits	EFTs	SVC Charges	Interest	Misc / None	Net Change	Ending Balance	Avg Daily Bal
600 - Dayton Community Development Corp	255,859.65	-4,259.48	-3,243.46	292,568.79	-10,898.58	0.00	111.44	0.00	274,278.71	530,138.36	450,231.47
600-82-1110	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1111	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1114	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-82-1115	515,229.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	515,229.01	515,229.01
600-82-1129	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 600 Total:	771,088.66	-4,259.48	-3,243.46	292,568.79	-10,898.58	0.00	111.44	0.00	274,278.71	1,045,367.37	

Sales Tax Collections Received in March for January FY 2020

MARCH TOTAL (Historical)

Fiscal Year	City	DCDC	Total Period Collections	% Increase /Decrease	YTD	% Increase /Decrease	Annual Trend
2009	55,272.28	27,636.14	82,908.42	17.7%	501,729.74	12.1%	W
2010	48,678.56	24,339.28	73,017.84	-11.9%	360,386.71	-28.2%	W
2011	51,922.89	25,961.45	77,884.34	6.7%	427,919.36	18.7%	W
2012	93,483.95	46,741.97	140,225.92	80.0%	610,988.64	42.8%	W
2013	94,859.66	47,429.83	142,289.49	1.5%	617,943.63	1.1%	W
2014	104,579.49	52,289.75	156,869.24	10.2%	684,543.30	10.8%	W
2015	131,879.01	65,939.51	197,818.52	26.1%	950,186.86	38.8%	W
2016	86,887.00	43,443.50	130,330.50	-34.1%	703,211.30	-26.0%	W
2017	101,170.17	50,585.09	151,755.26	16.4%	678,449.91	-3.5%	W
2018	115,953.74	57,976.87	173,930.61	14.6%	728,984.25	7.4%	W
2019	114,971.11	57,485.55	172,456.66	-0.8%	776,405.76	6.5%	W
2020	124,668.14	62,334.07	187,002.21	8.4%	876,167.34	12.8%	W

Source: <https://mactexas.com/issuanceAccess/SalesTaxCharts/SalesTaxCharts/100682/10114677?page=1>



	City	DCDC	Total
FY 20 Budget	1,733,184	866,592	2,599,776

	City	DCDC	Total
FY20 Updated Projection	1,535,601	767,801	2,303,402



Budget Change (197,583) (98,791) (296,374)
-11.4%



Dayton, TX

Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - Dayton Community Development Corp							
Revenue							
<u>600-82-5115</u>	Sales & Use Tax	849,600.00	849,600.00	62,334.07	292,055.79	-557,544.21	65.62 %
<u>600-82-5412</u>	Interest	17,000.00	17,000.00	111.44	3,750.04	-13,249.96	77.94 %
	Revenue Total:	866,600.00	866,600.00	62,445.51	295,805.83	-570,794.17	65.87 %
Expense							
<u>600-82-6102</u>	Salaries	252,253.00	252,253.00	15,130.68	107,309.23	144,943.77	57.46 %
<u>600-82-6103</u>	Merit Pay Increases	1,562.00	1,562.00	0.00	0.00	1,562.00	100.00 %
<u>600-82-6104</u>	Payroll Taxes	25,381.00	25,381.00	1,173.66	8,422.83	16,958.17	66.81 %
<u>600-82-6106</u>	Workman' Comp	0.00	0.00	0.00	573.42	-573.42	0.00 %
<u>600-82-6108</u>	Employee Insurance	46,000.00	46,000.00	3,301.50	20,952.81	25,047.19	54.45 %
<u>600-82-6110</u>	Retirement	19,366.00	19,366.00	1,081.84	7,845.64	11,520.36	59.49 %
<u>600-82-6118</u>	Auto & Travel	11,000.00	11,000.00	253.14	2,413.29	8,586.71	78.06 %
<u>600-82-6150</u>	Training	10,850.00	10,850.00	0.00	1,875.50	8,974.50	82.71 %
<u>600-82-6153</u>	Lodging	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<u>600-82-6210</u>	Publications	4,550.00	4,550.00	0.00	0.00	4,550.00	100.00 %
<u>600-82-6215</u>	Dues, Subscriptions & Membership	5,000.00	5,000.00	0.00	3,765.00	1,235.00	24.70 %
<u>600-82-6311</u>	Board Expenses	5,000.00	5,000.00	0.00	6,225.37	-1,225.37	-24.51 %
<u>600-82-6320</u>	Supplies & Materials	18,100.00	18,100.00	0.00	5,767.78	12,332.22	68.13 %
<u>600-82-6330</u>	Telecommunications	4,000.00	4,000.00	0.00	-253.87	4,253.87	106.35 %
<u>600-82-6331</u>	Postage	150.00	150.00	0.00	0.00	150.00	100.00 %
<u>600-82-6350</u>	IT Software, Services, & Support	0.00	0.00	0.00	5,610.00	-5,610.00	0.00 %
<u>600-82-6410</u>	Audit & Accounting	2,600.00	2,600.00	0.00	200.00	2,400.00	92.31 %
<u>600-82-6415</u>	Insurance	800.00	800.00	0.00	0.00	800.00	100.00 %
<u>600-82-6420</u>	Legal	20,000.00	20,000.00	555.00	2,181.15	17,818.85	89.09 %
<u>600-82-6421</u>	Grants & Incentives	242,500.00	242,500.00	0.00	70,000.00	172,500.00	71.13 %
<u>600-82-6422</u>	Promotion & Hospitality	52,500.00	52,500.00	0.00	2,050.00	50,450.00	96.10 %
<u>600-82-6450</u>	Professional Services/Consultant	64,500.00	64,500.00	166.67	20,732.66	43,767.34	67.86 %
<u>600-82-6510</u>	Parts, Repairs & Maint	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>600-82-6518</u>	Lease Payments	17,000.00	17,000.00	0.00	2,536.74	14,463.26	85.08 %
<u>600-82-6810</u>	Capital Outlay	0.00	0.00	0.00	743,773.72	-743,773.72	0.00 %
<u>600-82-6852</u>	Misc - Unallocated Expenses	500.00	500.00	0.00	0.00	500.00	100.00 %
	Expense Total:	808,112.00	808,112.00	21,662.49	1,011,981.27	-203,869.27	-25.23 %
Fund: 600 - Dayton Community Development Corp Surplus (Deficit)		58,488.00	58,488.00	40,783.02	-716,175.44	-774,663.44	1,324.48 %
Report Surplus (Deficit):		58,488.00	58,488.00	40,783.02	-716,175.44	-774,663.44	1,324.48 %



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion, possible action, and or direction to Staff regarding the Novel Coronavirus/COVID-19 Pandemic, impact on Dayton Businesses, and ReOpen Texas Protocols.

SUMMARY

The Dayton Community Development Corporation over the course of the COVID-19 Pandemic has provided information and resources to Dayton area businesses. As Texas has entered reopening phases, our organization continues to provide information and resources to our businesses. In order to help our existing businesses, we are offsetting some of the costs associated with reopening under the Open Texas Health Protocols. Disposable menus are delivered to restaurants on a consistent basis, masks and hand sanitizer will be delivered to salons once they arrive, we will also deliver hand sanitizer and gloves for patrons before they open on May 18th.

BACKGROUND/HISTORY

STAFF REVIEW AND ANALYSIS

Staff welcomes any board input, ideas, suggestions, or comments.

FINANCIAL IMPACT

TBD - Utilizing BRE Funds in FY19-20 Budget

POSSIBLY ACTIONS

STAFF RECOMMENDATIONS



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion and Possible Action on Dayton Downtown Improvement Grant Application from Western Auto.

SUMMARY

Western Auto submitted a Dayton Downtown Improvement Grant Application for new sign for their facility located on Clayton Street.

The Board of Directors adopted the Dayton Downtown Improvement Grant Program in January 2020. The Dayton Downtown Improvement Grant Program allows for signage as part of a large improvement project, but does not allow for signage only grants.

BACKGROUND/HISTORY

In 2019, Western Auto received \$30,000 in grant funding for a facade improvement project that awarded \$70,000 in total grant funding across four businesses. These awards were made under the facade program and not the MEGA Grant program, resulting in an additional \$20,000 in grant funding. Western Auto and the other three businesses were eligible for a sign grant but did not apply as part of their 2019 application. Their 2019 grant application and agreements indicate that existing signage was to be removed, stored, and reinstalled.

STAFF REVIEW AND ANALYSIS

The DCDC Grant Review Committee met and discussed Western Auto's application and determined it did not meet the criteria of the Dayton Downtown Improvement Grant Program for the following reasons:

- Signage Only Project
- Only 1 Bid Submitted
- Less than 36 Months Since Last Grant Award

The Grant Committee also discussed the 2019 grant awarded to Western Auto, per the guidelines and approved grant criteria, Western Auto was to remove existing signage, store, and then reinstall their existing signage. The existing signage was never reinstalled.

Western Auto would be eligible for a signage if they completed a larger facade improvement project such as replacing windows or doors.

FINANCIAL IMPACT

TBD

POSSIBLY ACTIONS

Deny the Application for Failure to Meet Grant Requirements.

Amend Dayton Downtown Improvement Grant Program to allow for Signage Only Grants.

STAFF RECOMMENDATIONS

The application does not meet the requirements of the Dayton Downtown Improvement Grant Program and should be denied.

ATTACHMENTS:

Description	Type	Upload Date
Grant Application - Western Auto	Backup Material	5/6/2020



Downtown Improvement Grant Program

2020



The purpose of this grant program is to assist with the growth and revitalization of the Downtown District in Dayton by promoting new development, business expansion, and renovation of existing buildings/businesses in accordance with the Unified Development Code (UDC), Building Code, or ADA Regulations.

[illegible]

Eligible Grant Activities

- **Façade Improvements:** Improvements to the exterior of a building that are visible from public right-of-way. These improvements may include awnings, lighting, replacement of windows and doors, restoration of historical façade design elements that may be missing or in disrepair. Painting must be part of a larger project and will only be eligible if it enhances the façade and is not considered maintenance painting. Permanent exterior improvements that address significant code compliance issues with either UDC, Building Code or ADA regulations.
- **Signage:** Signage is only an eligible activity if part of a larger façade improvement activity. The maximum amount of grant funding that can be utilized towards signage is \$2,500.
- **Interior Renovations:** Permanent interior renovations that address significant code compliance issues with either UDC, Building Code, or ADA regulations. e.g. The installation of a grease trap, handicap accessible restrooms.
- **Parking Lot or Landscaping Improvements:** Parking lot resurfacing, striping, or curbing is only an eligible activity if part of a larger façade improvement activity. Landscaping and irrigation for landscaping is only an eligible activity if part of a larger façade improvement activity. Total expenditures on parking lot and landscaping improvements may not exceed 30% of the total grant project cost.

Eligibility

- A. All business buildings and facilities located within the Downtown Dayton TIRZ.
- B. The proposed project must comply with applicable regulations, city- approved planning studies, comprehensive plan designations, City Ordinances, Building Codes, and Americans with Disabilities Act Guidelines.
- C. All businesses and property must be current and provide DCDC with documentation providing they are current with all Ad Valorem and Sales Taxes.
- D. All businesses must be open a minimum of 30 hours per week, with at least 20% of those hours of operation occurring on weekends or after 5:30 pm on weekdays.
- E. Grants may not be used for refinancing existing loans, working capital, inventory, permits, inspections, security fencing or gates, home occupations, roof repair or replacement, interior remodeling, new construction, and routine maintenance.
- F. Grant funds are provided on a 50-50 match basis, and shall not exceed \$25,000.
- G. Proof of the applicant's ownership of the subject facility or facilities, or proof that the owner of such facility has approved the application for such grant funds, shall be required.
- H. Businesses may not reapply for another grant until 36 months has elapsed from the completion and payment of previous grants. Subsequent grants cannot be awarded for anything completed during previous grants.

- I. If the property is sold or the business closes within 36 months of receiving grant funding, the grant funding shall be repaid to the Dayton Community Development Corporation.
- J. Grants shall not be awarded for work that is already completed or started, or for projects that have been awarded to contractors prior to grant approval.
- K. Grant applicants must supply at least 2 estimates for the entire grant projects, which shall include at least one local contractor, if applicable. Grant components may be broken out, but 2 estimates are required for each component. e.g. 2 sign estimates, 2 interior renovation estimates.

Guidelines

- A. Proof of the applicant's ownership of the subject facility or facilities, or proof that the owner of such facility has approved the application for such grant funds, shall be required.
- B. Grants amounts shall be awarded based on the lowest estimate to complete the work. Grant applicants may choose to hire another estimator, but it shall not increase the amount of the grant.
- C. All grants are reimbursement grants and will only be funded after completion of the project in accordance with drawings and specifications approved by the Dayton Community Development Corporation Board of Directors and after the applicant submits to the DCDC proof of paid receipts for all applicable labor and materials. Digital photographs of the completed work shall also be required.
- D. No grant funds shall be utilized to reimburse the property or business owner or their employees for any labor associated with the grant project.
- E. Grant funds shall be paid out directly to the applicant and not to any contractors. Grant applicants must submit a W-9 and any other required paperwork to the Dayton Community Development Corporation to be eligible for payment.
- F. The applicant shall be obligated to make the improvements in accordance with the application submitted to and approved by the DCDC Board of Directors. Thereafter, any modifications must first receive written approval by either the DCDC Board or the DCDC Executive Director. Failure to obtain such written approval prior to making any such modifications shall render the applicant ineligible to receive grant funding.
- G. The applicant shall be responsible for obtaining all applicable permits related to the improvement project, and failure to do so will render the applicant ineligible to receive grant funding.
- H. The improvements, as presented in the application, must be completed in their entirety. Failure to complete all of the stated improvements shall render the applicant ineligible to receive grant funding.
- I. Upon approval of a grant application, and during the construction of the improvements, a representative or representatives of the DCDC shall have the right, at all reasonable times, to have access to and inspect the work in progress.
- J. The applicant shall not begin any improvements prior to receiving written approval of grant funding from the DCDC.

K. The applicant must complete the improvement project within six (6) months of receiving written approval from the DCDC. Failure to complete the improvements within the required time period shall result in the loss of the grant funds allocated for the project. Time extensions may be granted at the discretion of the DCDC Board of Directors, if substantial progress has been made on the project.

L. Approval of all applications shall be with the understanding and agreement that, in the event the business (applicant) fails to remain open, or the business or property is sold or transferred and subsequently closes, within thirty-six (36) months after the funding of the grant, the applicant shall be considered in default of its obligations under the grant, and shall be required to reimburse the DCDC the grant money received.

M. The applicant must agree that, in the event of default of its obligations, the applicant shall repay to the DCDC the amount of grant funds it has received, with interest, at the rate of 10% per annum, within thirty (30) days after the DCDC notifies the applicant of the default. The form of such payment shall be a cashier's check or money order, made payable to the Dayton Community Development Corporation.

N. The applicant must certify that the applicant does not employ nor will it employ any undocumented workers (an individual who, at the time of employment, is not lawfully admitted for permanent residence to the United States or authorized under law to be employed in that manner in the United States). The applicant must agree that if, after receiving grant funds, it is convicted of a violation under 8 U.S.C. Section 1324a(f), the applicant shall repay the amount of the grant funds received by the applicant, with interest, at the rate of 10% per annum, within thirty (30) days after the DCDC notifies the applicant of the violation.

O. The DCDC shall have the authority to bring a civil action to recover any amounts that the applicant must repay to the DCDC under paragraphs L, M, and N of this Section, and in such action may recover court costs and reasonable attorney's fees.

Application and Approval

A. Applications must be made on a form provided by the DCDC, which form shall be made available at the DCDC offices located at 801 Cleveland St., Suite B, Dayton, TX 77535 and on the DCDC website at www.daytontx.com.

B. The grant application must include:

- Request Letter describing proposed project and the need for grant funds.
- Establishment of business entity name (Copy of Article of Incorporation, dba, etc.)
- Certificate of Good Standing from the Texas Secretary of State
- Copy of Lease Agreement (if facility is leased)
- Legal description of subject property

- Vicinity map of subject property
 - Estimates of proposed improvements. This quote shall be utilized only for the purpose of determining the amount of grant needed for the project and any costs incurred in obtaining the quote shall be the responsibility of the applicant, not the DCDC.
 - Itemized work estimates which include details and information such as color samples of paint, fabric, sign material
 - Digital Picture of Property and the area to be improved
 - Notarized Seal on Application
 - Acknowledge that a sign will be placed at your property indicating it has been awarded grant funds from the Dayton Community Development Corporation
- C. All applications must be approved by the DCDC Board of Directors
- D. An applicant shall be notified, in writing or email, within (10) ten business days of the DCDC Board's decision to approve or disapprove its application.
- E. The DCDC may award grant funds to an applicant, with certain provisions, conditions, or other requirements that the DCDC deems necessary or appropriate.
- F. The DCDC Board of Directors shall have sole discretion to accept or reject any application. Applications are submitted on a competitive basis and will be graded on but not limited to:
1. Those applicants that best match our Community Comprehensive Plans, including Downtown Revitalization Plan.
 2. Needs of the City of Dayton and DCDC.
 3. Those that will be beneficial for the growth of our Dayton's Economic Development.
- G. During the DCDC Board meeting to take action on the grant request by the APPLICANT, the board will conduct a Public Hearing which is followed by a 60-day public comment period. No reimbursements will be dispersed until the 60-day public comment period has passed. If public comments are received, the board will review and take any appropriate action.

Funding

- A. Upon notification to the DCDC by the applicant that a project has been completed, an inspection by a DCDC representative or representatives shall be made to confirm that such project has been completed in accordance with the application or any approved modifications thereto. Such notification shall include, but not be limited to, documentation of paid receipts for materials, labor, permits, inspection reports, an affidavit stating that all contractors and subcontractors providing work and/or materials in the construction of the project improvements have been paid and any and all liens and claims regarding such work have been released, or any other item that the DCDC may reasonably deem necessary for determining the project's completion.

B. The DCDC agrees to distribute such funds to the applicant within sixty (60) days following the inspection required in paragraph (A) hereof, and confirmation of completion of the project in accordance with the application or any approved modifications thereto.

C. Within ten (10) business days following an inspection and the presentation of the receipts as provided in Section 6(A) above, and after a determination is made by the DCDC's representative that the project has not been completed in accordance with the application, or any approved modifications thereof, the Executive Director shall issue a letter to the applicant indicating any and all areas of non-compliance. The applicant shall then have sixty (60) days, from the date of such letter, to make the modifications necessary to bring the project into compliance. Failure to complete such modifications within said sixty-day period shall be deemed a default of applicant's obligations under the grant, and the applicant shall be ineligible to receive grant funding.

D. Available funding: The DCDC has budgeted \$50,000 for the current fiscal year (October 1 to September 30) to fund downtown improvement grants. Grant applications received after the available funding has been exhausted may be accepted and held until the following fiscal year. The DCDC retains sole discretion to accept or reject applications received after the available funding has been exhausted.

Miscellaneous

A. THE DAYTON COMMUNITY DEVELOPMENT CORPORATION SHALL DELIVER A COPY OF THESE GUIDELINES TO ANY APPLICANT FOR HIS/HER REVIEW AND THE DELIVERY HEREOF DOES NOT CONSTITUTE AN OFFER OF A BUSINESS IMPROVEMENT GRANT TO THE APPLICANT.

B. THE LAWS OF THE STATE OF TEXAS SHALL GOVERN THE INTERPRETATION, VALIDITY, PERFORMANCE, AND ENFORCEMENT OF THIS BUSINESS IMPROVEMENT GRANT PROGRAM. IF ANY PROVISION OF THIS BUSINESS IMPROVEMENT GRANT PROGRAM IS HELD TO BE INVALID OR UNENFORCEABLE, THE VALIDITY AND ENFORCEABILITY OF THE REMAINING PROVISIONS SHALL NOT BE AFFECTED THERE.

ACKNOWLEDGMENT OF RECEIPT OF AND AGREE TO COMPLY WITH THE GUIDELINES AND CRITERIA
FOR DOWNTOWN IMPROVEMENT GRANT PROGRAM BY THE DAYTON COMMUNITY DEVELOPMENT
CORPORATION

Applicant: *Cory Riphawski*
Address: *P.O. Box 621, DAYTON*
Phone No.: *936-391-0931*
Signature: *Cory Riphawski*

Property Owner/Landlord: *Dorothy Martin*
Address: *P.O. Box 325, DAYTON, TX*
Phone No.: *936-258-2059*
Signature: *Dorothy Martin*



**APPLICATION
for
DOWNTOWN IMPROVEMENT GRANT PROGRAM**

I (We), hereinafter referred to as "APPLICANT", on behalf of the identified entity, submit to the Dayton Community Development Corporation, hereinafter referred to as "DCDC", this application for consideration of a Downtown Improvement Grant under the provisions of the DCDC's Downtown Improvement Grant Program.

As part of this application, the APPLICANT represents to DCDC the following:

1. APPLICANT has received a copy of the DCDC's Guidelines and Criteria for the Downtown Improvement Grant Program. APPLICANT acknowledges to DCDC that in making this application, APPLICANT understands the terms and provisions thereof, and all questions relating to any needed interpretation thereof have been answered by authorized representatives of DCDC prior to the submission of this application.
2. APPLICANT has secured such legal, accounting, and/or other advice that may be necessary for APPLICANT to determine the desirability of making this application and/or accurately and correctly answering any questions as hereinafter set out. APPLICANT acknowledges that it has completely relied on the advice and counsel of experts and/or appropriate persons retained, employed, or compensated by APPLICANT, and that it has not relied upon, nor is APPLICANT now attempting to rely upon the advice and counsel of DCDC, its servants, agents, employees and/or elected or appointed officers.
3. By signing this document, "Application for Downtown Improvement Grant" either in an individual capacity, jointly, or in a representative capacity. APPLICANT acknowledges and verifies that all of the facts, information, and allegations as herein set out are true, correct and accurate, and that DCDC may rely thereon as if the same had been signed by APPLICANT or APPLICANT'S agent before a Notary Public or other authorized officer permitted by law to administer oaths and to take acknowledgements. APPLICANT further acknowledges and understands that any materially false or misleading statements of fact may be considered a violation of the criminal laws of the State of Texas.

DOWNTOWN IMPROVEMENT GRANT PROGRAM



4. The APPLICANT, whether a corporate entity, partnership, or other legal type business entity, or an individual, acknowledges and verifies that it is current on all current tax obligations, assessments, or other governmental levies and assessments, and that the same have been paid when due and payable, and that no delinquencies exist at this time. The APPLICANT swears and affirms that the APPLICANT is fully authorized to transact business in the State of Texas and in the state of incorporation if different from the State of Texas.
5. The APPLICANT hereby certifies that the APPLICANT does not and will not knowingly employ an undocumented worker. An "undocumented worker" shall mean an individual who, at the time of employment, is not (a) lawfully admitted for permanent residence to the United States; or (b) authorized under the law to be employed in that manner in the United States. APPLICANT understands and agrees that if, after receiving a Downtown Improvement Grant, APPLICANT is convicted of a violation under 8 U.S.C. Section 1324a(f), the APPLICANT shall be required to reimburse to the DCDC the grant amount received. Payments must be paid in full within thirty (30) days after the date of written notification by the DCDC. The form of such payment shall be a cashier's check or money order, made payable to the Dayton Community Development Corporation. The DCDC has the right to recover court costs and reasonable attorney's fees as a result of any civil action required to recover such repayment.
6. Prior to APPLICANT'S execution of this application, APPLICANT has had this reviewed by an Attorney of the APPLICANT, or has had the opportunity to do so, and the parties hereto agree that based on the foregoing, this application for the Downtown Improvement grant program shall not be construed in favor of one party over the other based on the drafting of this application.
7. APPLICANT and owner/landlord indemnify, defend, and hold DCDC harmless from any liability, injury, claim, expenses, and attorney's fees arising out of a contractor, builder, or contract for performance of improvements, or repair to buildings and facilities.
8. DCDC has delivered a copy of the guidelines and criteria for a Downtown Improvement grant program to applicant for review, and the delivery hereof does not constitute an offer of an improvement grant.
9. The laws of the State of Texas shall govern the interpretation, validity, performance, and enforcement of the application for the Downtown Improvement grant program. If any provision of this application for Downtown Improvement grant program should be held to be invalid or unenforceable, the validity and enforceability of the remaining provisions of this application shall not be affected thereby.

DOWNTOWN IMPROVEMENT GRANT PROGRAM



Contact Information

Company Name: LDM Ent DBA Western Auto

Federal Tax ID#: _____

Primary Contact Name: First Name: Cory Last Name: Ripkowski

Contact Title: Owner

Mailing Address: P.O. Box 325

City: DAYTON State: TX Zip: 77535

Phone: 936-258-3181 Fax: 258-9831 Mobile: 936-391-0981

Email Address: cj-rip@hotmail.com

Website: _____

Description of Business Activity: Retail

NAICS: _____ Company Age: _____

Hours of Operation: Monday - Friday - 8:00 - 5:00 pm SAT 8-3:00

Project Information

Project Type: (multiple may be selected)

_____☐ Façade Improvements ☒ Signage ☐ Parking Lot/Landscaping
_____☐ Interior Renovations

Project Address: 106 West Clayton

City: DAYTON State: TX Zip: 77535

DOWNTOWN IMPROVEMENT GRANT PROGRAM



Will the Project Property Owned or Leased? ☒ Owned ☐ Leased

Lease Rate: _____/sf SF Leased: _____ Term of Lease: _____

Landlord: _____

Address of Landlord: _____

Landlord Phone Number: _____

New or Existing Business: ☐ New ☒ Existing

Number of Existing Employees: 8 Full-Time 2 Part-Time

Number of New Employees: _____ Full-Time _____ Part-Time

Description of the Project: Signage

Estimated Start Date: 5-1-2020 Estimated Completion Date: _____

Overall Project Cost Estimate: \$4443.00

Other Documentation

Please attach a separate document providing a legal description of the property upon, which the contemplated improvements will be located.

Please attach a vicinity map locating the property within the City of Dayton.

Please furnish detailed drawings, plans, specifications, color schemes, or any other available supporting documents for the proposed improvements.

Please attach a letter addressing the need for the project as well as need for the DCDC grant funds.

Please attach at least 2 estimates for grant projects, which shall include at least one local contractor, if applicable. Grant components may be broken out, but 2 estimates are required for each component.

DOWNTOWN IMPROVEMENT GRANT PROGRAM



Verification

I (We), the undersigned APPLICANT(S), certify that all the information furnished DCDC has been furnished freely by the APPLICANT(S), herein, and further acknowledge that no rights or privileges may be relied on as a part of any application. In addition, it is acknowledged that the Dayton Community Development Corporation may or may not grant a Downtown Improvement Grant based upon application or request hereunder purely as a matter of discretion, and that there is no legal right to rely on any previous actions taken in same or similar applications, or previous actions taken on other applications concerning the same or similar property.

Signed and submitted to Dayton Community Development Corporation on this, the _____ day of _____, 20____.

Applicant: Cory Ripkowski

Signature: Cory Ripkowski

Address: P.O. Box 21 Dayton

Phone Number: 936-391-0931

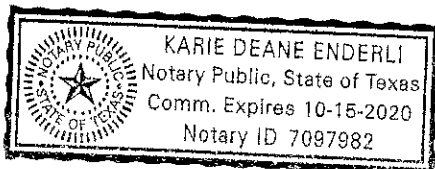
The State of Texas
County of Liberty

Before me, the undersigned authority, on this day personally appeared

Cory Ripkowski, known to me to be the persons whose

names are subscribed to the foregoing instrument, and acknowledged to me and that they

executed the same for the purposes therein expressed.



Karie Deane Enderli
Notary Public in and for the State of Texas
My Commission Expires: 10-15-2020

DOWNTOWN IMPROVEMENT GRANT PROGRAM



Co-Applicant: _____

Signature: _____

Address: _____

Phone Number: _____

The State of Texas
County of Liberty

Before me, the undersigned authority, on this day personally appeared

_____, known to me to be the persons whose
names are subscribed to the foregoing instrument, and acknowledged to me and that they
executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas
My Commission Expires: _____

DOWNTOWN IMPROVEMENT GRANT PROGRAM



Property Owner/Landlord: Dorothy Martin

Signature: Dorothy Martin

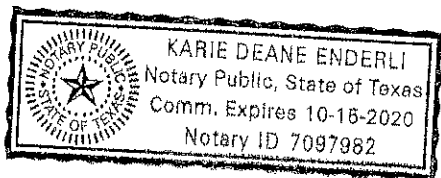
Address: P.O. Box 320

Phone Number: 956-258-2059

The State of Texas
County of Liberty

Before me, the undersigned authority, on this day personally appeared

Dorothy Martin, known to me to be the persons whose
names are subscribed to the foregoing instrument, and acknowledged to me and that they
executed the same for the purposes therein expressed.



Karie Deane Enderli
Notary Public in and for the State of Texas
My Commission Expires: 10-15-2020



PROPOSAL

4/17/2020
Western Auto
Dayton, TX

RE: LETTERED SIGN

- Design, fabricate, and install one (1) 10' -11" wide x 3'-0" tall D/F;
Channeled letter sign:
- Custom design
- Custom Paint (Color – TBD)
- Polycarbonate faces (blank)
- Mounted to parapet wall

Warranty and Life Expectancy

- Products are covered by a five-year warranty
- Sign has a life expectancy for a minimum of 10 years

TOTAL: \$4,443.00

Thank You,

Gene McDowell

Scope of Work:

Manufacture and install one (1) set of non-illuminated channel letters mounted on a raceway painted to match building fascia.

Channel letters to have white 3/16" plex faces with bronze trimcaps and returns.

Channel letters to be installed on busing fascia as shown.

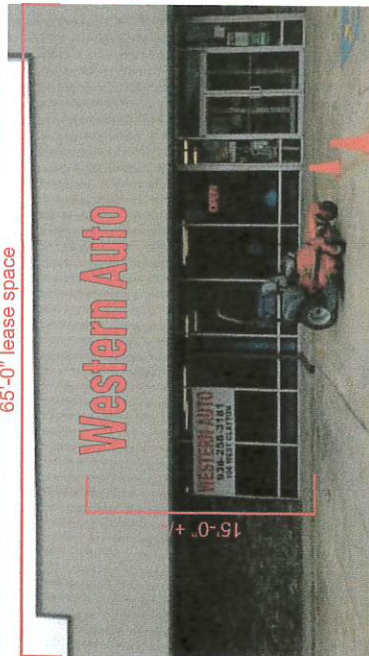
Color Specs:

- Bronze Trimcap and Returns
- 2793 Red plex

65'-0" lease space



EXISTING ELEVATION



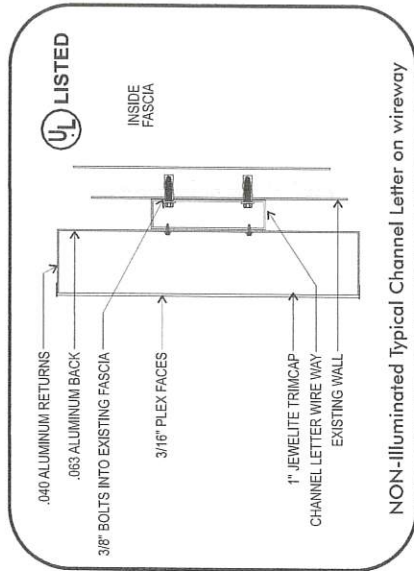
Proposed Elevation
Scale: 1/8" = 1'-0"

10'-11"

Western Auto

Channel Letters
Scale: 1/2" = 1'-0"

SQ FT 49



NON-ILLUMINATED CHANNEL LETTERS

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NOTICE: THESE DRAWINGS ARE THE SOLE PROPERTY OF CAPITAL SIGN GROUP, LLC. NO PART OF THESE DRAWINGS SHALL BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF CAPITAL SIGN GROUP, LLC. THE CONTRACTOR SHALL VERIFY ALL CONDITIONS ON SITE PRIOR TO BEGINNING WORK AND SHALL REPORT ANY DISCREPANCIES TO THE ARCHITECT IMMEDIATELY UPON THE DISCOVERY OF SUCH DISCREPANCIES.

SALES REP: Brian Adams
DESIGNER: KAR
PROJECT MANAGER: Brian Adams

DATE: 12-13-19
REVISION DATE:
1-
2-
3-
4-
5-
6-
7-
8-

CLIENT: Western Auto
LOCATION:

☐ REVISE & RESUBMIT
☐ APPROVED AS NOTED
☐ APPROVED

REVIEWED / APPROVED BY:
DATE:

FILE NAME:
Western Auto_Channel Letters_3-14-20

RAMIREZ
Freelance Design



Dayton Community Development Corporation

May 11, 2020

Contact - Ann Marie Miller

ITEM:

Discussion and possible action on an agreement with NearMap to provide aerial imaging mapping services for the City of Dayton.

SUMMARY

NearMap provides aerial image mapping services which are used by numerous municipalities. NearMap's imagery is updated at least annually but our area is typically flown more than once a year. Google Earth's aerial images were last flown in 2018.

NearMap's imagery can be included into GIS software as a base layer to facilitate better tracking of improvements and infrastructure. Annual imagery will also assist with code enforcement and accurate appraisals in the City of Dayton. This imagery will allow for the creation of quality maps to be used in economic development activities and will integrate into ESRI. NearMap's system also will allow for accurate measuring not only of lengths and areas, but building features using oblique imagery which can assist with maintenance and improvements of facilities.

NearMap's imagery provides a higher-quality image than existing imagery because it's flown at a higher pixel ratio.

BACKGROUND/HISTORY

STAFF REVIEW AND ANALYSIS

FINANCIAL IMPACT

Up to \$5,000 annually to be paid out of Professional Services.

POSSIBLY ACTIONS

Take No Action.

Approve an Agreement for Aerial Imaging Mapping with NearMap.

STAFF RECOMMENDATIONS

Staff recommends approving the agreement with NearMap as presented.